



John Doe

Site Report Pro

23 Aug 2019

3 Main Street

Extend and renovate internally and  
externally

2017/04/0001S

## Project Details

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Name: 3 Main Street  
Summary: Extend and renovate internally and externally  
Reference: 2017/04/0001S  
Description: Full renovation and extension as per project document reference and planning application 17/6353G  
Status: In Progress (27 Apr 2017)  
Started: 10 Jan 2017

Client Name: Mr A Smith  
Client Telephone: 07700900000  
Client Email: asmith@example.com  
Auditor Name: John Doe  
Auditor Company: Site Report Pro

## Kitchen Units

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Due Date: 05 Jun 2017

Priority: High

Status: In Progress

Description: Kitchen mantle needs to be ordered and fitted to these dimensions

Assigned To: Me

Comments: No Comments

## Fireplace

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Due Date: 07 Jun 2017

Priority: Medium

Status: In Progress

Description: Recess brickwork, install cement board and plaster

Assigned To: No Assignment

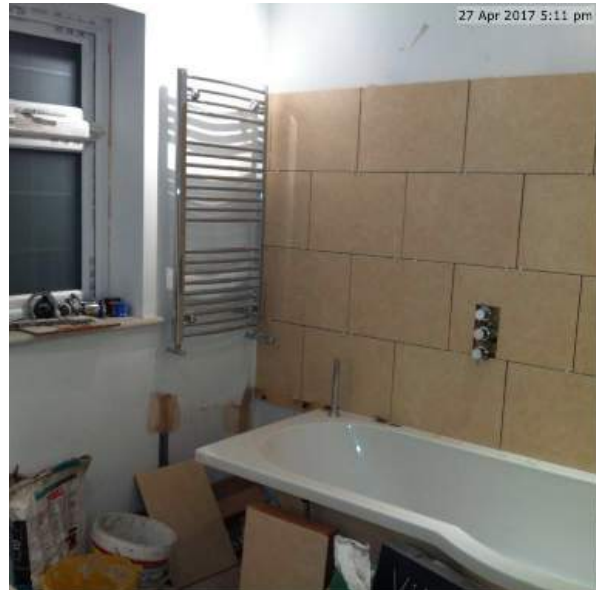
Comments:

13 May 2017 at 4:26 pm  
Issue Exported  
Assigned: John  
Please can you do this work ASAP.

26 Jul 2017 at 4:55 pm  
Issue Unlocked

## Bathroom Taps

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Due Date: 12 Jun 2017

Priority: High

Status: New

Description: Re-align tap position, plasterboard, skim and tile

Assigned To: No Assignment

Comments:

01 May 2017 at 12:05 pm  
Issue Exported  
Assigned: Tony  
Align taps. Plaster in and finish.

26 Jul 2017 at 4:56 pm  
Issue Unlocked

## Kitchen Trim

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Due Date: 14 Jun 2017

Priority: Low

Status: New

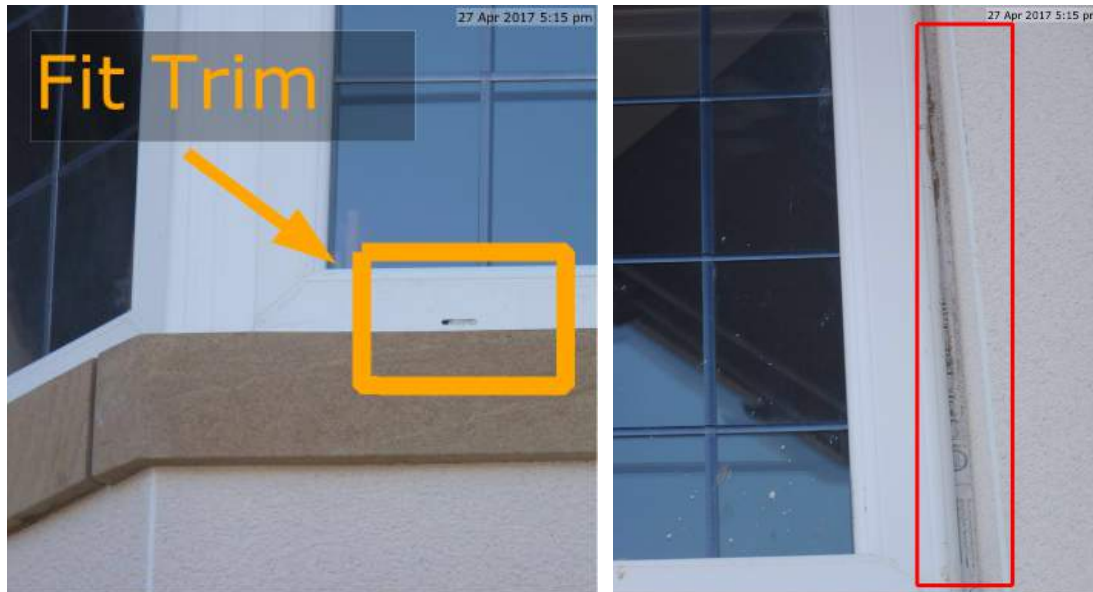
Description: Trim needs adjusting

Assigned To: Tony

Comments: No Comments

Front Window

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Due Date: 20 Jun 2017

Priority: Low

Status: New

Description: Fit plastic covers and remove all tape

Assigned To: Joe

Comments:

15 May 2017 at 2:59 pm  
Issue Exported  
Assigned: Joe  
Please add this to your job list



## Replace Chipped Brick

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Due Date: 21 Jun 2017

Priority: High

Status: New

Description: Replace brick before starting next course

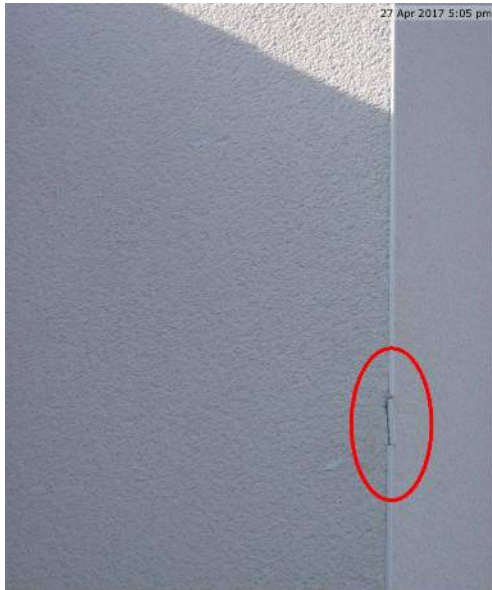
Assigned To: John

Comments: No Comments



## Rendering

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Due Date: 23 Jun 2017

Priority: Medium

Status: New

Description: Repair damaged beading.  
Remove exposed woodwork.

Assigned To: Drew

Comments: No Comments

## Drain

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Due Date: 23 Jun 2017  
Priority: Medium  
Status: New  
Description: Connect drain to mains drainage and fill hole  
Assigned To: Gary  
Comments: No Comments

## Remove Air Vent

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Due Date: 26 Jun 2017

Priority: Medium

Status: New

Description: Old air vent in master bedroom needs to be removed

Assigned To: Me

Comments: No Comments